



**LOS ANGELES TIMES**  
**employee bulletin**

**TIMES EMPLOYEES:**

The Times is in the process of conducting a comprehensive evaluation of the child-care needs of employees. We have contracted with Burud & Associates, a child-care consulting firm, for a needs assessment.

The first step is a survey to determine the scope of the child-care needs of Times employees. A child-care assessment survey will be mailed to your homes shortly. The survey will determine what concerns employees have about child-care and how child-care issues affect the work environment. **PARENTS AND NON-PARENTS SHOULD RESPOND** because both groups may be affected by child-care problems. The higher the response rate, the more valid the results will be. You can help by completing the survey and urging your co-workers to do so as well.

The survey will be followed-up by focus group interviews. An analysis of the survey results with recommendations will be presented.

**JIM BOSWELL**

April 6, 1990  
Child Care E/053



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**TIMES EMPLOYEES:**

The deadline for returning The Times' employee opinion survey has been extended to Monday, April 16.

If you already have a survey, please fill it out and return it to the employee relations department, 130 West First Street, or use the postage-paid envelopes that were provided to return it to Hay & Associates in Philadelphia.

If you did not pick up a survey or attend one of the survey sessions, you can obtain a survey by calling the employee relations department, Ext. 75494.

Please take the time to make your opinions known to management.

JIM BOSWELL

April 11, 1990  
Survey E/057



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**TIMES MIRROR SQUARE EMPLOYEES:**

As part of The Los Angeles Times' commitment to employee safety, a new voice communication/alarm system is being installed throughout Times Mirror Square.

When this system is fully operational, it will provide an additional level of safety beyond the usual smoke detectors and fire alarms.

In the event of an emergency such as a fire or an earthquake, a distinct "slow whoop" will alert employees. This will be followed by instructions from the building emergency director over the voice alarm system.

This system is also being used during practice evacuation drills.

Over the next three weeks, as the system is being activated, you may encounter doors in your area which are normally held open by electro-magnets, but have been released during the activation of the new system. You may open these doors if necessary.

JIM BOSWELL

April 11, 1990  
Safety E/056